

11/25/09

TO: Clients, Staff, and Families
of Oregon City SERP
RE: Illness & Inclement Weather Policy



1. PLEASE, PLEASE, PLEASE be respectful of others and stay home when you are sick so others are not exposed. It becomes difficult for everyone to get well when illnesses get passed around and around. If you have a serious illness, like strep, you must get a doctor's note that states you have been treated and are not contagious before you can return to SERP. For less severe illnesses be sure your nose is not runny and you've had no fever for at least 24 hours before coming in. We hope this will help limit the spread of illness in our facility.
2. Be sure and dress in preparation for cold and/or wet weather. If participants are not dressed appropriately they may not be able to participate in community activities. Bring a coat along whether you need it or not.
3. If/when the weather is severe please refer to the Oregon City School District's status. If they are closed then Oregon City SERP will also be closed. If the school district has a delayed opening then so will SERP. I will make every attempt to leave information regarding changes to SERP's regular schedule on our voice mail at (503) 657-5585. When the school district is not open due to it being a holiday we will look to Tri-met LIFT's status to determine if we are open.

Our daily operation also depends on if the Tri-met LIFT can safely transport people to the Oregon City area. If they are not, then SERP will be closed. If LIFT services are being provided then SERP will be open and you are welcome to come in if you can make it safely.

There maybe a situation where SERP is open but the weather is expected to get worse throughout the day. Please check with staff before sending or leaving clients to assure we aren't closing early. It would also be helpful if you provide us with an emergency contact number in case the situation changes midday.

If you decide not to attend SERP for any reason please don't forget to cancel your own Lift rides and notify SERP staff.

Remember we are closed on 12/11, 12/24, and 12/25. We hope that you enjoy the holiday season.

Sincerely,

Susan Nisbet
OC SERP
Program Manager